

## The Eviction Process

### INFORMATION FOR DEFENDANTS

1. Refer to Local Form LF-Info-001 for General Information.
2. All paperwork must be *typed or legibly printed in black or blue-black ink*.
3. All paperwork must be completely filled out, signed and dated by all defendants who are responding
4. The court will keep the original answer and original proof of service. Please supply an adequate number of copies for the clerk to conform.
5. Your answer must be submitted with the correct filing fees or completed fee waiver documents, or it will not be accepted. To be granted a fee waiver, you must show proof of income or of assistance you are receiving. We will not refuse to file your answer if you do not bring proof, however, you must submit your proof to the court within 5 days of filing your answer. If you fail to provide proof, your fee waiver could be denied and your answer stricken.

### PLEASE NOTE:

If you need assistance completing your forms you should contact an attorney. If you qualify, you may receive assistance from one of the following groups. You must contact the group to determine qualification guidelines:

Shasta Trinity Bar Association	224-0770
Senior Legal Services	1-800-222-1753
Legal Services of Northern California	241-3565

**Government Code Section 68082 precludes the clerks and deputies from practicing law or giving legal advice.**