

**QUESTIONS AND ANSWERS BY POTENTIAL BIDDERS
FOR RFP #2018-01 CMS PROJECT MANAGER**

1. Are the rates open for this position or do we need to submit the costing as per our Agreement with the Superior Courts of California?

If referring to the master agreement with Los Angeles County Superior Court, the pricing set forth in that agreement is applicable to Shasta County Superior Court through the agreement's public agency clause. In order to submit a competitive bid, the proposal should utilize the master agreement pricing for any of the same services covered in RFP #2018-01, or may submit pricing lower than the master agreement. If referring to a different agreement, and the agreement contains a public agency or "piggy back" clause which would permit Shasta County Superior Court to obtain the pricing set forth in the agreement, the proposal should utilize that agreement's pricing (or a lower pricing) for maximum competitiveness.

2. Do we need to submit separate rates in our cost proposal for onsite and offsite locations?

If the pricing being proposed encompasses different rates for onsite and offsite services, please identify both rates.

3. We would like to get some clarification on the references part of this opportunity as the three references should be of the prime vendor or of the candidate which the prime vendor will provide?

References of the prime vendor/bidder are sufficient. However, the proposal must contain a statement of qualifications for any proposed individuals who will be performing the project management work. (See RFP section 7.4)

4. a. Whether companies from Outside USA can apply for this? (like, from India or Canada)

Yes, but please note the bidder must submit proof of good standing and qualification to do business in California. (See RFP section 7.11.d). Additionally, bidder must submit acceptance of the terms and conditions within Attachment 3 – Standard Terms and Conditions (or submit proposed modifications). Paragraph 17.A.xi. within the Standard Terms and Conditions affirms that the vendor is not an expatriate corporation and is eligible to contract with the Court.

b. Whether we need to come over there for meetings?

It is strongly preferred that the vendor be available for meetings in person throughout the terms of the project, however, the Court will consider proposals explaining how meetings could be accomplished with the vendor offsite.

c. Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

Yes, but the vendor will be required to be onsite (at the courthouse in Redding, California) at least one full day per week. (See RFP attachment 1 – Scope of Services).

d. Can we submit the proposals via email?

No, the proposal may be mailed or personally delivered by the submittal due date, but facsimile or emailed proposals will not be accepted. (See RFP section 7.2)